

 <p>United Nations Development Programme Pacific Office in Fiji</p>	<p>BACK TO OFFICE REPORT (BTOR) for North Pacific Scoping mission: Japan Supplementary Budget Project – RMI, FSM and PALAU</p> <p>Submitted by: Paula Cirikiyasawa Date Submitted: 19th June 2019</p>
<p>1. Practice Area: 2. Service Line(s):</p>	
<p>3. Mission Period (incl. of travel \days): From: 21st May 2019- 8th June 2019.</p> <ul style="list-style-type: none"> - RMI—21st -24th May 2019 - FSM - 27- 31st May 2019 - Palau - 03- 06th June 2019 	
<p>4. Type of Mission</p> <p><input type="checkbox"/> Oversight/Monitoring <input type="checkbox"/> Event Related <input type="checkbox"/> Resource Person <input type="checkbox"/> Training/Knowledge sharing <input checked="" type="checkbox"/> Others (specify): Scoping mission</p>	<p>5. Clients</p> <p>RMI</p> <ul style="list-style-type: none"> - Chief Secretary, Office of the President - Deputy Chief Secretary - Director NDMO - IOM Chief of Party - Director, Ministry of Transport and Communications - Director National Weather Station, NOAA - Counselor, Japan Embassy <p>FSM</p> <ul style="list-style-type: none"> - Director, DECCEM. - Deputy Director, DECCEM - Deputy Secretary/MoFA - Counselor, Japan Embassy - Chief, Fire Department Pohnpei State <p>Palau</p> <ul style="list-style-type: none"> - Executive Secretary for NEMO - Charge- d'Affairs Japanese Embassy - Disaster Management Team
<p>6. Purpose of Mission:</p> <ul style="list-style-type: none"> - Collect more detail information for implementation of project activities; e.g. specific requirements, location of the infrastructure/equipment to be constructed/installed, key counterparts and main challenges; - Review project schedules and commitments with implementing agencies: NDMO/NEMO offices, meteorological offices; - Field visit to the specific location where the infrastructure/equipment will be constructed/installed; - Meeting with other agencies in-country to find complementarities among the interventions. 	<p>7. Documents, Materials, Resources from Mission</p> <ul style="list-style-type: none"> - PRODOC - Procurement plan - Results framework - Technical specifications
<p>8. Mission Member(s) (include consultants if any)</p>	<p>9. Cost (for RCC staff only)</p> <p>Air ticket =</p>

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<p>10. Brief Summary of the Mission:</p> <p>10A. Findings</p> <p>RMI</p> <ul style="list-style-type: none"> - The Mission had an opportunity to get first hand baseline information regarding construction governance, government protocols and lessons learnt for construction projects in RMI - EOC construction in Majuro and Ebeye will have to incorporate cross-cutting issues, universal access and energy efficient considerations in the design phase of construction - Modular build up approach will be considered for the information management aspect of EOC construction - Demolition and debris management will have to be considered. - Project visibility will be jointly carried out between UNDP, Embassy of Japan and MOFA Japan as part of the Japan Supplementary Budget framework. <p>FSM</p> <ul style="list-style-type: none"> - Although the main project counterpart is the Department of Environment, Climate Change and Emergency Management (DECCEM), at national level, the project should maintain the governance arrangements considering the national and federated states. - Clear requirements from DECCEM, Pohnpei State Government and Kosrae State Government. Need to clarify the activities to be implemented in Yap and Chuuk, regarding water management. - Trainings in EOC management and DRM have been implemented in the country (mainly supported by SPC). Subsequent training initiatives should build upon the capacities developed. <p>Palau</p> <ul style="list-style-type: none"> - Active participation of government entities in the Disaster Management team. This capacity should be acknowledged and strengthened during the whole project implementation. - The counterparts for many of the proposed activities have prepared clear specifications of their needs: NOAA, Min. Education, Bureau Cultural Preservation. Some other required additional support from the project: NEMO and PALARIS. - Some activities that required further discussion are related to the provision of emergency water management systems (e.g. reverse osmosis), identification of critical infrastructure and the provision of containerized storage facilities. <p>10B. Results Achieved (concrete outputs)</p> <p>RMI</p> <p>Information regarding the need of VHF/HF radio and specialized equipment for the EOCs in Majuro and Ebeye have been prioritized</p> <ul style="list-style-type: none"> - Technical discussions have been established with the Project Management Unit of the Ministry of Works Department and on practical regulatory practises. - Extent of functional requirements for the EOCs in Majuro and Ebeye on the Decision Support System (DSS) to be based on need and adaptive capacity. - The establishment of the project board has been discussed and practical best practises with the World bank PREP model can be emulated given the similarity of project nature. - The inception meeting will follow suit, once the contracts of the Country Project Coordinator, Project Manager and Deputy Project Manager initiate. <p>FSM:</p> <ul style="list-style-type: none"> - Information regarding the need of VHF/HF radio was collected. State and Local government offices have been prioritized. 	

- Information regarding the construction of the National EOC and the Pohnpei State EOC was collected, including draft designs.
- The establishment of the project board has been discussed and the involvement of representative from the 4 States and DECCEEM has been confirmed.
- The training in PDNA/DRF have been programmed for the month of August
- The inception meeting was programmed for the month of July, once the contracts of the Country Project Coordinator, Project Manager and Deputy Project Manager initiate.

Palau:

- Information collected (clear specs and/or needs): VHF/HF radio (NEMO), automated weather stations and wave riders buoys (NOAA-NWS), AM tower (Domestic Affairs), schools solar panels (Min. Education), LIDAR study (PALARIS).
- Information still required: design of the renovation of EOC (NEMO), EOC equipment (NEMO), fire trucks (Dep. Justice), revision of the cultural heritage sites vulnerability assessment (Bureau of Cultural Preservation), identification of critical infrastructure to protect.
- The establishment of the project board has been discussed considering as the Vice-president office as the main counterpart (and NEMO as the representative). The Disaster Management Team will have a technical advisory role.
- The inception meeting was proposed for the second week of July. However, this will have to be postponed until the project team is on board.

10C. Expected Outcome(s) and Impact

- In FSM, preparation of tender documents for the procurement of VHF/HF radio equipment, the construction of the EOCs, and purchase of fire trucks can be initiated.
- In FSM, preparation of tender documents can be initiated: VHF/HF radio (NEMO), automated weather stations and wave riders buoys (NOAA-NWS), AM tower (Domestic Affairs), schools solar panels (Min. Education), LIDAR study (PALARIS).
- The project procurement plan and results framework will be updated with the collected information.

11. Key counterpart (s) and persons you met in each location and their contact details:

Meetings RMI

National Disaster Management Office, Director	20 th and 23 rd May	Timmy Lagerine, Kino Kabua
National Weather Office, NOAA, Director	20 th May	Reginald White
Chief Secretary, Office of the President	20 th /24 th May	Benjamin Graham
Ministry of Works, PMU	21 st May	Melvin Dacillo Project Manager
National Telecommunications Authority	21 st May	CEO and Executive Management team
IOM	22 nd May	Chief of Party, Ryan McVeigh
Ministry of Transport and Communications	22 nd May	Director Neilan Kaminga
Kwajalein Atoll Council	22 nd May	Scott Paul and Andy Ordoner
Embassy of Japan	23 rd May	Sho Matsumura and Hitomi Obata

Meetings FSM:

Department of Environment, Climate Change and Emergency Management (DECCEM)	27th and 29th May	Elina Akinaga, Anthony Neth, Michael Yarofaitoar, Menoleen Jacob, Gordon Canelios
Fire Department / Pohnpei EOC, Public Safety Division, Engineering Department	28th and 30th May	Benito Cantero, Patrick Carl, Samuel Orejudos
NOAA – NWS	30th May	Toshio Akinaga, Wallace Jacob
FSM Telecom	30th May	Pamela Joseph, Michael Solomon, Engko Danis, Betson Ifamilik
Embassy of Japan	27th May	
SPC	29th May	Lara Studzinski
IOM	31st May	Nathan Glancy

DECCEM	31st May	Andrew Yatilman, Elina Akinaga, Anthony Neth, Michael Yarofaitoar, Patrick Cal (Pohnpei State)
Meetings Palau:		
UN Coordinator Officer	3rd June – 8:00am	Sharon Sakuda
National Emergency Management Office	3rd June – 9:30am	Jayson Sebalt and Singeo Franz
Disaster Management Team	3rd June – 02:00pm	Waymine Towai, Jayson Sebalt and Singeo Franz (NEMO), Mannix Blaluk (Bureau of Domestic Affairs), David Idip (PALARIS), Wayne Wong (Palau Red Cross), Ray Mechol (Ministry of Education), Aloysius Alonz (Ministry of Justice), Maked Besebes (Bureau of Aging, Disability, and Gender), Fred Sengebau (Bureau of Agriculture), Sunny Ngirmang (Bureau of Cultural and Historical Preservation), Maylene Joshua (NOAA NWS WSO), Lorraine Franz, Hitomi Murakami (Embassy of Japan)
Bureau of Agriculture – training in food preservation	3rd June – 4:00pm	Fred Sengebau
Palau Red Cross – containerized storages	3rd June – 04:30pm	Wayne Wong
PALARIS – LIDAR	4rd June – 08:00am	David Idip
Bureau of Domestic Affairs – AM tower	4rd June – 09:30am	Mannix Blaluk
NOAA NWS WSO	4rd June – 11:00am	Maria Ngemaes and Maylene Joshua
Ministry of Justice – fire trucks	4rd June – 11:00am	Aloysius Alonz
Ministry of Education – installation of solar panels in Southwestern schools	4rd June – 01:30pm	Ray Mechol
Bureau of Cultural and Historical Preservation – Cultural heritage sites vulnerability assessment	4rd June – 03:30pm	Sunny Ngirmang and Melson Miko
Embassy of Japan	5th June – 09:00am	Hitomi Murakami
International Organization for Migration (IOM)	5th June – 11:00am	Dr. Dale Jenkins
Disaster Management Team	5th June – 02:00pm	Waymine Towai, Jayson Sebalt and Singeo Franz (NEMO), Mannix Blaluk (Bureau of Domestic Affairs), David Idip (PALARIS), Wayne Wong (Palau Red Cross), Ray Mechol (Ministry of Education), Aloysius Alonz (Ministry of Justice), Maked Besebes (Bureau of Aging, Disability, and Gender), Fred Sengebau (Bureau of Agriculture), Sunny Ngirmang (Bureau of Cultural and Historical Preservation), Maylene Joshua (NOAA NWS WSO), Maria Ngemaes (NOAA NWS WSO), Lorraine Franz, Melson Miko (Bureau of Cultural and Historical Preservation), Hitomi Murakami (Embassy of Japan)
12. Follow-up Action Matrix		
RMI		
Actions to be taken	By Whom	Expected Completion Date
Procurement plan and results framework updated	PC with the support of Vinay and Merewalesi Laveti	12-June-2019

Preparation of tender documents: VHF/HF radios, EOCs,	IC consultants (initially supported by LG but then by the project support team)	15-July-2019
Confirmation of design/build of EOC site in Ebeye	NL with Project Support Team	28-June-2019
Organization of inception meeting	PC and the upcoming project team unit	1st week of August 2019

FSM

Actions to be taken	By Whom	Expected Completion Date
Procurement plan and results framework updated	LG with the support of Vinay and Merewalesi Laveti	12-June-2019
Preparation of tender documents: VHF/HF radios, EOCs, fire trucks	IC consultants (initially supported by LG but then by the project support team)	15-July-2019
Definition of requirement of Yap and Chuuk States	NL	28-June-2019
Organization of inception meeting	LG and the upcoming project team unit	1st week of August 2019

Palau

Actions to be taken	By Whom	Expected Completion Date
Procurement plan and results framework updated	LG with the support of Vinay and Merewalesi Laveti	12-June-2019
Preparation of tender documents: VHF/HF radio, automated weather stations and wave riders buoys, AM tower, schools solar panels, LIDAR study	IC consultants (initially supported by LG but then by the project support team)	15-July-2019
Definition of requirement renovation of EOC, EOC equipment, fire trucks, revision of the cultural heritage sites vulnerability assessment, identification of critical infrastructure to protect	PC, LG, NL	28-June-2019
Organization of inception meeting	LG and the upcoming project team unit	1st week of August 2019

13. Distribution List (BTOR sent to):

Noud Leenders (19-June-2019)